

*A tradition of excellence . . .
Traddodiad o ragoriaeth . . .*

IAG/AM/GW

April 2011

Annwyl Parent/Guardian

As part of a school Health & Safety Risk Assessment, it has become apparent that we have a number of parents driving onto the school site, particularly at the beginning and end of the school day.

This has led to a number of incidents involving our students trying to enter or exit the premises on foot.

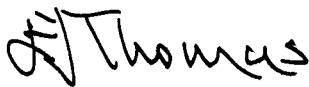
Please may I advise you of the school's code of practice which states:

Parents' cars should not enter or be parked on the school site at any time for the purpose of dropping or collecting pupils entering or leaving school. Only parents' cars being used to visit the school for a specific reason, such as picking up a sick or disabled child, or keeping a pre-arranged appointment with school staff are welcome on the school site.

Equipment too heavy or cumbersome for pupils to carry to school, such as musical instruments, sports equipment, project work etc., if being delivered by car, **must be delivered before 8.15am in the morning and collected after 4.00pm** in the afternoon.

This code of practice is in operation and we ask you for your co-operation in making the school site a safe, pedestrian friendly environment.

Yr eiddoch yn gywir



**E J Thomas
Headteacher**



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