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Annwyl Parent/Guardian

**Kit Procedure**

In order for the pupils to enjoy their lessons in a safe environment, they are required to own and bring the correct kit to all Physical Education lessons.

**Boys** - Blue PE kit for PE lessons and indoor games activities – Basketball & Health and wellbeing.  
Blue games kit for outdoor games activities to include black shorts and games socks. Pupils are required to wear studded boots for rugby and football games activities.

**Girls** - Blue polo shirt and blue shorts for indoor and outdoor activities.  
Games socks for activities requiring trainers.  
Tracksuit bottoms, plain navy only, are optional for outdoor winter activities / cold weather.  
Navy tracksuit bottoms are available from the school suppliers – Trutex Newport.

Pupils are responsible for ensuring that they have the correct kit at all times. If they have misplaced or out grown their kit they can buy new items from the PE kit office open Wednesdays, at 1.20pm. This shop is found in the Games and Art Centre.

**The regulation kit for boys and girls must be worn by all pupils for all physical education activities. We also recommend that shin pads and gum shields are worn for football, hockey and rugby.**

**If a pupil forgets to bring kit** then they will be expected to wear kit provided by the department where possible in order to ensure that their learning and progress are not affected.

**If a pupil has failed to bring the correct kit** (e.g. misplaced at home etc), then they must provide a note of explanation from a parent/guardian and bring appropriate acceptable sports clothing for that lesson, thus ensuring their full active participation.

**If a pupil is unable to participate due to illness or injury** then they are expected to provide a note of explanation from their parent/guardian for each of the lessons missed. Parental notes will be accepted for a period of two weeks, after which wherever possible a doctor's note should be provided. The ill/injured pupil is **not** required to be physically active but **must** be in appropriate coaching kit (relevant PE Top and black/blue tracksuit bottoms) so that educationally they are fulfilling National Curriculum requirements by being fully involved in planning, evaluating, coaching and officiating. Their own school uniform is therefore not made wet or muddy / unfit to wear.

In exceptional circumstances, if a pupil through illness or injury is deemed at risk (crutches etc.) from attending the lesson, then parents/guardians must make the situation/condition clear to the pupil's teacher with a letter. Appropriate provision will then be made.

Would you please sign and return the slip below to the relevant Head of Year.

Yr eiddoch yn gywir

**E J Thomas  
Headteacher**

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**Bassaleg School  
Kit Procedure Letter September 2011**

**Name of Pupil:** .....

**Form:** .....

I/we confirm acceptance of the Physical Education Kit Procedure Letter.

**Signed:** ..... **Parent/Guardian**

**Date:** .....

Headteacher/Pennaeth:  
Mrs E J Thomas BA, NPQH

